



2. Inquiry on Accommodations/Restaurants/Resorts

The Tourism Division of this Agency provides information to individuals or organizations asking for data such as tourist arrivals, employee counts, room rates and good service establishments of this municipality.

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|--------------------------------------|--|------------------------|------------------------|---|
| Office or Division | Office of the Municipal Administrator-Tourism Division | | | |
| Classification | Simple | | | |
| Type of Transaction | G2C - Government to Citizen | | | |
| Who may avail | All Establishments | | | |
| CHECKLIST OF REQUIREMENTS | | WHERE TO SECURE | | |
| None | | | | |
| Client Steps | Agency Action | Fees to be paid | Processing Time | Person Responsible |
| 1. Visit the Tourism Division Office | 1. Interview and asses the client's needed assistance and provide brochure and Midsayap web pages for reference. | None | 20 Minutes | <i>Tourism Operation Officer</i> // Office of the Municipal Administrator-Tourism Division Tourism Officer/staff |
| | TOTAL: | None | 20 Minutes | |