



## 9. Application for OWWA Scholarship

The OWWA scholarship is provided to OFW's dependent. Procedures of application, qualifications and requirements are in accordance to OWWA guidelines. The PESO-Midsayap will only assist the applicant.

<b>Office or Division</b>	Public Employment Service Office (PESO)	
<b>Classification</b>	Highly Technical	
<b>Type of Transaction</b>	G2C - Government to Citizen	
<b>Who may avail</b>	Must be a child of a married OWWA member or brother/sister of an unmarried OWWA member; Must be 21 years old or below; Must be a Filipino citizen; Be in good health and with good moral character; and Must have an average grade of at least 80% and belong to the upper 20% of the graduating class	
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>
1"x 1" ID pictures (2 original copies)		Applicant
Proof of relationship to Member (copy of Birth Certificate of applicant and of the Member if related as brother or sister duly certified by the Local Civil Registrar or PSA) (1 original copy and 1 photocopy)		Office of the Municipal Civil Registrar/Philippine Statistic Authority (PSA)
Form 137 or Transcript of Records with Principal's Certification on Scholastic Standing. (2 photocopies)		School where the applicant studied
Accomplished application forms (2 original copies)		Overseas Workers Welfare Administration (OWWA)/PESO
Proof of OWWA membership (i.e. Official Receipt of OWWA Contribution/Certification from OWWA Membership Processing Center) (1 original and 1 photocopy)		



Health Certificate attesting to physical fitness of applicant (Form B) (2 original copies)				
Certificate of Good Moral Character issued by the School Principal/Guidance Counselor (Form C) ( 1 original copy and 1 photocopy)				
Certification that applicant belongs to upper 20% of graduating class issued by school principal (1 original copy and 1 photocopy)				
Statement of applicant that he/she has not earned units in any post-secondary/undergraduate course (Form E) (2 original copies)				
Sworn Statement that he/she has no pending application for resident immigrant status in any country and does not have dual citizenship signed by parent or legal guardians (Form F) (2 original copies)		Overseas Workers Welfare Administration (OWWA)/PESO		
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1. Present the requirements.	1. Evaluate the requirements. Scan and send the soft copies of the requirements through email address of OWWA-12 in Koronadal City for initial assessment.	None	*15 Minutes	<i>Administrative Assistant I</i> Public Employment Service Office
2. Submit all requirements to Overseas Workers Welfare Administration (OWWA) Region 12 Office in Koronadal	2. Receive and evaluate requirements. Give schedule of examination.	None		<i>Technical Staff</i> Overseas Workers Welfare Administration (OWWA) Region 12



City.				
3. Take an exam.	3. Conduct examination.	None		
	3.1. Check examination and conduct final evaluation.	None		
	3.2. Inform the passer for further instruction.	None		
	<b>TOTAL:</b>	<b>None</b>	<b>*15 Minutes</b>	

Note: \*PESO allotted time. Completion of the transactions will depend on OWWA's processing.