



## 16. Issuance of Official Receipts on Peddlers and on any business not otherwise specified

The Office of the Municipal Treasurer issue official receipts on Peddlers engaged in the sale of any merchandise or article of commerce and on any business not otherwise specified.

<b>Office or Division:</b>	Office of the Municipal Treasurer			
<b>Classification:</b>	Simple			
<b>Type of Transaction:</b>	G2C- Government to Citizen			
<b>Who may avail:</b>	All			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
Order of Payment (Peddlers) and any business not otherwise specified		Office of the Mayor		
<b>Client Steps</b>	<b>Agency Action</b>	<b>Fees to be paid</b>	<b>Processing Time</b>	<b>Person Responsible</b>
1. Present Order of Payment at the Office of the Municipal Treasurer- Business Tax Section (Windows 1-6)	1. Accept and verify the order of payment.	None	2 Minutes	<i>Local Treasury Operation Officer I Revenue Collection Clerk II Office of the Municipal Treasurer</i>
2. Pay the required fees at the Office of the Municipal Treasurer- Business Tax Section (windows 1-6)	2. Receive payment and issue official receipt.	Refer to the table of fees	3 Minutes	<i>Local Treasury Operation Officer I Revenue Collection Clerk II Office of the Municipal Treasurer</i>
	<b>TOTAL</b>	Refer to the table of fees	5 Minutes	



Peddlers engaged in the sale of any merchandise or Article of  
Commerce

Amount of Tax per Annum	P 100.00 per peddler
On any business not otherwise specified	
On circus, carnival or the like	
• per unit, per day, for the first ten days	P 132.00
• per unit, per day thereafter (cash ticket)	P 33.00
On Merry-go-rounds, roller coaster, ferries wheel	
• per unit, per day, for the first ten days	P 132.00
• per unit, per day thereafter (cash ticket)	P 33.00
On swing, shooting gallery, and other similar contrivances	
• per unit, per day, for the first ten days	P 83.00
• per unit, per day thereafter (cash ticket)	P 11.00
On Motocross	P 2,750.00 per day
On Horsefight	P 275.00 per day