



13. Issuance of Official Receipts for the Registration and Annual Permit Fees on Agricultural Machineries and Heavy Equipment

The Office of the Municipal Treasurer issues Official Receipts for payments made for the registration and annual permit fees of agricultural machineries and other heavy equipment operating within the municipality.

Office or Division:	Office of the Municipal Treasurer			
Classification:	Simple			
Type of Transaction:	G2B			
Who may avail:	All owners of agricultural machineries and heavy equipment operating in the municipality			
CHECKLIST OF REQUIREMENTS			WHERE TO SECURE	
Order of payment (1 original copy) (Application of Mayor's Permit)			Office of the Mayor	
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1 Present Order of Payment at the Office of the Municipal Treasurer- Business Tax Section (Windows 1-6)	1. Accept and verify the order of payment.	None	2 Minutes	<i>Local Treasury Operation Officer I (LTOO I) Revenue Collection Clerk II Office of the Municipal Treasurer</i>
2. Pay the registration and annual fees of the agricultural machineries and heavy equipment at the Office of the Municipal Treasurer- Business Tax Section (Windows 1-6)	2. Receive payment and issue official receipt.	Please refer to the table of fees	3 Minutes	<i>Local Treasury Operation Officer I (LTOO I) Revenue Collection Clerk II Office of the Municipal Treasurer</i>
	TOTAL	Please refer to table of fees	5 Minutes	



Agricultural Machineries and Heavy Equipment	Registration Fee	Annual Fee
1. Farm Tractor, "Kuliglig" the like	P 200.00	P 300.00
2. Thresher	P 200.00	P 300.00
3. Transplanter	P 200.00	P 300.00
4. Tractor	P 200.00	P 300.00
5. Hand Tractor with trailer	P 200.00	P 300.00
6. Turtle	P 200.00	P 300.00
7. Harvester	P 300.00	P 500.00
8. Bulldozer	P 300.00	P 500.00
9. Forklift	P 300.00	P 500.00
10. Grader	P 300.00	P 500.00
11. Chainsaw	P 200.00	P 300.00
12. Other similar machinery or heavy equipment not enumerated above	P 300.00	P 500.00