



## 9. Issuance of Booklets (Groceries) and Purchase Slips (Medicines) for Senior Citizen

The Booklets (Groceries) and Purchase Slips (Medicines) for senior citizen is the tool that needs for availing the 20% privileges for Senior Citizens under RA 9994 Elderly Filipinos aged 60 and above entitled to 20% Senior Citizens discount and exempted from value-added tax applicable Goods and Services for their exclusive use.

<b>Office or Division</b>	Office of the Municipal Social Welfare and Development Officer / Office of the Senior Citizens Affairs (OSCA)			
<b>Classification</b>	Simple			
<b>Type of Transaction</b>	G2C – Government to Citizen			
<b>Who may avail</b>	Senior Citizens			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
Senior Citizen ID Card		Client		
<b>Client Steps</b>	<b>Agency Action</b>	<b>Fees to be paid</b>	<b>Processing Time</b>	<b>Person Responsible</b>
1. Log in the client at the Information Officer / Officer of the Day	1. Fill-in Purchase slip/Booklets	None	1 Minute	<i>Social Welfare Assistant</i> Office of the Municipal Social Welfare and Development Officer
2. Receive approved and signed Purchase	2. Issuance of approved and signed Purchase	None	2 Minutes	<i>Social Welfare Assistant</i> Office of the Municipal Social Welfare and Development Officer
	<b>TOTAL:</b>	<b>None</b>	<b>3 Minutes</b>	