



8. Handling of Violence Against Women and their Children (VAWC)

Republic Act No. 9262, otherwise known as the Anti-Violence Against Women and Their Children Act of 2004 (“VAWC”), the concept of “violence” against women and children includes not just physical violence, but also sexual violence, psychological violence, and economic abuse, including threats of such acts, battery, assault, coercion, harassment, or arbitrary deprivation of liberty. The law penalizes any act or a series of acts “committed by any person against a woman who is his wife, former wife, or against a woman with whom the person has or had a sexual or dating relationship, or with whom he has a common child, or against her child whether legitimate or illegitimate, within or without the family abode.”

Office or Division	Office of the Municipal Social Welfare and Development Officer			
Classification	Simple			
Type of Transaction	G2C - Government to Citizen			
Who may avail	Violence Against Women and their Children Victims			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Referral Letter (1 original copy)		Barangay VAW Desk Officer and Women and Children Protection Desks (WCPD)PNP		
Endorsement Letter (1 original copy)		Office of the Municipal Health Officer and or WCPD		
Medical Certificate (1 original & 1 photocopy)		Office of the Municipal Health Officer		
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1. Log in the client at the Information Officer / Officer of the Day	1. Log in the client and do initial Interview and refer to case worker.	None	5 Minutes	<i>Social Welfare Aide</i> <i>Social Welfare Assistant</i> Office of the Municipal Social Welfare and Development Officer
2. Proceed to case worker	2. Assess the immediate and long-term need of the client. If client is physically or	None	1 Hour	<i>Social Welfare Officer I</i> <i>Social Welfare Officer III</i> Office of the Municipal Social Welfare and Development



	sexually abused, refer to MHO for Medico-legal. If the client needs temporary protection refer to Punong Barangay where she resides for BPO.			Officer
	2.1 Counseling or series of counseling.	None	2 Hours	<i>Social Welfare Officer I</i> <i>Social Welfare Officer III</i> <i>Municipal Social Welfare and Development Officer</i> Office of the Municipal Social Welfare and Development Officer
	2.2 Conduct case conferences with the family/BCPC as the need arises.	None	2 Hours	<i>Social Welfare Officer I</i> <i>Social Welfare Officer III</i> <i>Municipal Social Welfare and Development Officer</i> Office of the Municipal Social Welfare and Development Officer
	TOTAL:	None	5 Hours and 5 Minutes	