



9. Midsayap Birthing Home (Bahay Paanakan) Services

The facility serves pregnant women of Midsayap and nearby municipalities who are about to deliver who do not belong to the high-risk group (primigravida, below 18 years old, more than Gravida 5).

Office or Division	Office of the Municipal Health Officer			
Classification	Complex			
Type of Transaction	G2C - Government to Citizen			
Who may avail	Residents of Midsayap and nearby Municipalities			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Referral Slip / Note (1 Original Copy) (Optional)		Barangay Health Stations		
Prenatal Book (Mother - Baby Booklet)		Client		
Latest Ultrasound Result		Client's Ultrasound Facility Provider of Choice		
Birth Certificate of Newborn & Marriage Contract (1 original copy)		Office of the Municipal Civil Registrar / Philippine Statistics Authority		
Newborn Screening Specimen (24 Hours after delivery)		Midsayap Birthing Home - Newborn Screening Section		
Health Declaration Form		Midsayap Birthing Home – OPD Area		
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1. Present referral slip and other requirements at the information counter	1. Receive records/documents and Classify patient if qualified to deliver based on DOH PHIC Standards	None	15 Minutes	<i>Nurse II</i> <i>Midwife II</i> <i>Midwife I</i> Office of the Municipal Health Officer



1.1. Admission Process (Assessment / History taking / vital signs taking / recording)	None	10 Minutes	<i>Nurse II</i> <i>Midwife I</i> <i>Midwife II</i> <i>Midwife III</i> Office of the Municipal Health Officer
1.2. After thorough Assessment, if found out High Risk, Refer (If Needed) by using Referral Slips	None	15 Minutes	
1.3. If qualified for admission, Inform and request the Physician on duty for Doctor's Order	None	15 Minutes	<i>Municipal Health Officer</i> Office of the Municipal Health Officer
1.4. Labor watch and Normal Delivery	None	1 Day	<i>Nurse II</i> <i>Midwife I</i> <i>Midwife II</i> <i>Midwife III</i> Office of the Municipal Health Officer
1.5. If unable to descend, Refer client; and if Post Delivery client is unstable, refer immediately (If Needed)	None	30 Minutes	Office of the Municipal Health Officer
1.6. Post-delivery, Transfer of	None	15 Minutes	



	Client from Delivery Room to Recovery Room			
	1.7. Postpartum Vital Signs Monitoring and watch for unusualities	None	1 Day	
2. Completion of PhilHealth requirements	2.1 Acceptance of Completed PhilHealth requirements	None	30 Minutes	<i>Nurse III</i> Office of the Municipal Health Officer
3. Submit newborn for Newborn Screening Test before discharge (24 Hours after birth) then Receive Discharged Summary / Course in the ward	3.1. Perform Newborn Screening Test to Newborn	None	30 Minutes	<i>Laboratory Technician I</i> <i>or any personnel trained in Newborn Screening</i> Office of the Municipal Health Officer
	3.2. Health Education, Final Instructions and Dispensing of Medicines	None	15 Minutes	
	3.3. Release of Discharged Summary	None	1 Minute	<i>Nurse III</i> <i>Midwife on duty</i> Office of the Municipal Health Officer
	TOTAL:	None	2 Days and 2 Hours & 56 Minutes	