



8. Medical Laboratory Section Services

This is where tests are usually done on specimens to get information about the health of the patients. The services are provided to clients from Midsayap and other nearby municipalities who are in need of laboratory examination to confirm their illnesses. These include - CBC, Hgb determination, Platelet Count, Urinalysis, Fecalalysis, and Sputum.

Office or Division	Office of the Municipal Health Officer			
Classification	Simple			
Type of Transaction	G2C - Government to Citizen			
Who may avail	Residents of Midsayap and nearby Municipalities			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Specimens in separate containers for Urine, Stool, or Sputum		Client		
Specimen for Blood Workout		Client (To be extracted by the Medical Technologist on duty)		
Official Receipt (1 Original Copy)		Office of the Municipal Treasurer (Windows 1-6)		
Referral Slip / Note (1 Original Copy) <i>(Optional)</i>		Barangay Health Stations; Medical Consultation Room		
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1. Present requirements upon admission at the information counter	1. Receive of Specimens and Referral Slip, Interview then taking of pertinent data	None	15 Minutes	<i>Medical Technologist II</i> Office of the Municipal Health Officer
	1.1. Issue a services slip and instruct where to pay the required services	None	5 Minutes	



	1.2. Start the Medical Laboratory Examination	None	30 Minutes	
2. Proceed to Office of the Municipal Treasurer (Windows 1-6) for payment (varies on required services)	2. Issuance of Official Receipt	Urinalysis / Fecalalysis - PHP 50.00 each		<i>Revenue Collection Clerk II</i> Office of the Municipal Treasurer
3. Present Official Receipt to Medical Laboratory Room and receive Laboratory Results	3. Obtain the Official Receipt, then record the code for security purposes	None	5 Minutes	<i>Medical Technologist II</i> Office of the Municipal Health Officer
	3.1 Release the official laboratory results and original copy of receipts to clients	None	5 Minutes	<i>Medical Technologist II</i> Office of the Municipal Health Officer
	3.2. Instruct client to return to Barangay Health Station and/or Medical Consultation Room for further assessment	None	10 Minutes	
	TOTAL:	PHP 50.00	1 Hour & 10 Minutes	