



14. Out - Patient Department - Medical Consultation Services

This service caters residents of Midsayap and nearby municipalities who has medical problem like cough, difficulty of breathing, increased Blood Pressure, wounds, and other problems which are manageable by primary health care professionals.

Office or Division	Office of the Municipal Health Officer			
Classification	Simple			
Type of Transaction	G2C - Government to Citizen			
Who may avail	Residents of Midsayap and nearby Municipalities			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Referral Slip / Note (1 Original Copy) (Optional)		Barangay Health Stations		
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1. Present referral slip from the BHS upon admission at the information counter	1. Receive Referral Slip then Retrieval or Creation of medical record, Interview then taking of vital signs	None	15 Minutes	<i>Nurse II</i> <i>Midwife I</i> <i>Midwife II</i> <i>Midwife III</i> Office of the Municipal Health Officer
2. Proceed to Medical Consultation Room	2. Physical examination, actual medical consultation and Diagnosis	None	30 Minutes	<i>Municipal Health Officer</i> Office of the Municipal Health Officer
	2.1. If needed, issue a referral slip to client to proceed to higher facility for further assessment	None	5 Minutes	



	2.2 if needed, issue Laboratory Request for Diagnostic Assessment	None	30 Minutes	
	2.3. After release of Laboratory Result, reassess client for proper medication	None	15 Minutes	
3. Proceed to Pharmacy Window for Releasing of Medicines and other recommended medical supplies	3. Provision of medicines, supplies and medicine education then discharge	None	10 Minutes	<i>Pharmacy In - Charge</i> Office of the Municipal Health Officer
	TOTAL:	None	1 Hour and 45 Minutes	