



## 2. Issuance of Meat Inspection Certificate

The Meat Inspection Certificate are issued for sellers of meat for transport within this municipality and in other parts of the country.

Office or Division	Economic Enterprise and Market and Slaughterhouse			
Classification	Simple			
Type of Transaction	G2C - Government to Citizen			
Who may avail	Livestock Dealers			
<b>CHECKLIST OF REQUIREMENTS</b>		<b>WHERE TO SECURE</b>		
Animal Credentials		Municipal Economic Enterprise and Market and Slaughterhouse		
<b>Client Steps</b>	<b>Agency Action</b>	<b>Fees to be paid</b>	<b>Processing Time</b>	<b>Person Responsible</b>
1. File Application for Inspection Certificate at the receiving in charge	1. Review and validate submitted documents	None	3 Minutes	<i>Meat Inspector</i> Economic Enterprise and Market and Slaughterhouse
2. Payment of Shipping fee, post & ante mortem and ownership for cow & carabao at the MEE Office	2. Issuance of Official Receipt	Shipping fee P110.00/head	2 Minutes	<i>Market Inspector II</i> Economic Enterprise and Market and Slaughterhouse
		Post & Ante mortem P 80.00/head	2 Minutes	<i>Park Attendant I</i> Economic Enterprise and Market and Slaughterhouse
		Ownership fee P35.00/head	2 Minutes	<i>Market Inspector II</i> Economic Enterprise and Market and Slaughterhouse
	2.1 Prepare animal credentials	None	3 Minutes	<i>Market Inspector II</i> <i>Park Attendant I</i> Economic Enterprise and Market and Slaughterhouse



3. Receive animal credentials	3. File office copy and release animal credentials to the client	None	1 Minute	<i>Market Inspector II Park Attendant I Economic Enterprise and Market and Slaughterhouse</i>
	<b>TOTAL:</b>	<b>Please refer to list of fees above</b>	<b>13 Minutes</b>	