



2. Disaster Response

The Office of the Local Disaster and Risk Reduction Management provides immediate response to any disaster or calamities to preserve life and meet the basic subsistence needs of affected population based on acceptable standards during or immediately after a disaster.

Office or Division:	Office of the Local Disaster and Risk Reduction Management Officer			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen			
Who may avail:	All Residents			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
Occurrence of disaster or any emergency situations				
Client Steps	Agency Action	Fees to be paid	Processing Time	Person Responsible
1. Barangay DRRM report to MDRRMO	1. Verify/ validate the reported cases of disaster	None	1 Hour	Local Disaster & Risk Reduction Management Officer III Local Disaster & Risk Reduction Management Officer I Local Disaster & Risk Reduction Management Assistant Office of the Local Disaster & Risk Reduction Management Officer
	1.1 Convene the Rapid Damage Assessment Needs Analysis team	None	1 Hour	Local Disaster & Risk Reduction Management Officer III <i>Office of the Local Disaster and Risk Reduction Management</i>



				Officer
	1.2 Conduct Rapid Damage Assessment Needs Analysis to determine the needed resources for response (simultaneous rescue operation)	None	1 Hour	<i>Rapid Damage Assessment Needs Analysis Team (DSWD, DOH, MEO, MAO, BFP, PNP, LDRRM)</i>
	1.3 Purchase relief goods (food and non-food for distribution)	None	3 Hours	Local Disaster & Risk Reduction Management Officer I <i>Administrative Aide I</i> Office of the Local Disaster & Risk Reduction Management Officer
	1.4 Distribute relief assistance	None	1 Day	Local Disaster & Risk Reduction Management Officer III Local Disaster & Risk Reduction Management Officer I Local Disaster & Risk Reduction Management Assistant Office of the Local Disaster & Risk Reduction Management Officer
	TOTAL:	None	1 Day and 6 Hours	